

EASTON PARISH COUNCIL

The Annual General Meeting of the Easton Parish Council was advertised and held on Wednesday, 13th May, 2015 in St Peter's Church, Easton commencing at 8.00pm. One member of the public was present.

The clerk reported the Huntingdonshire District Council had held an election of Parish Councils on 7th May 2015 and the following persons had been elected to the Easton Parish Council: Michael Baker, Richard Burton, Stephen Thomason, Philip Trussell and Clive Wood

Apologies for absence: none received all elected persons present.

Declaration of Acceptance of Office: each councillor signed a Declaration of Acceptance of Office which was witnessed by the clerk to the Parish Council.

Election of Chairman: the clerk requested nominations for the election of chairman for the forthcoming year. Clive Wood proposed Michael Baker and this was seconded by Richard Burton. There were no other nominations. Mr Baker agreed to accept the nomination. A vote was taken and Mr Baker was unanimously elected; he accepted the office, took the chair welcoming in particular, Philip Trussell a newly elected Parish Councillor.

Minutes: the minutes of the last Annual General Meeting held on 8th May 2014 were read, approved and signed as correct.

Matters arising: none

Accounts: year ending 31st March 2015

The clerk reported the Audit Notice had been posted, as required, on the notice board and the clerk as the Responsible Financial Officer (RFO) for the Parish Council presented the receipts and expenditure account together with the bank reconciliation for the year ending 31/03/2015 - a copy of each having been previously circulated to each Parish Councillor for information and perusal. No queries being raised the accounts were approved and then signed by the Chairman and the RFO.

The Annual Return was presented. Section 1 Accounting Statement having been completed by the RFO was approved and signed by the Chairman and RFO. Section 2 Annual Governance Statement was presented by the Chairman, completed and approved by the Council and signed by the Chairman and the RFO.

Internal Auditor - It was agreed to reappoint Martin Buckley to carry out the internal audit for the Parish Council prior to the submission of the accounts to the external auditors PKF Littlejohn LLP. The internal auditor is required to confirm the Parish Council has carried out its duties in the correct manner.

Registration of financial and other interests – request for declaration forms for councillors has been made and forms awaited from the District Council.

Consolidated Stock - Notification has been received that HM Treasury has announced that the 2¹/₂% Consolidated Stock will be redeemed in its entirety at par on 5th July 2015. No further interest after this date will be paid. Interest currently is £0.10 per quarter. It was agreed that the clerk should submit the application for the redemption at the value of £21.01

Matters for next meeting: - none

The Chairman thanked everyone for attending and closed the meeting at 8.25pm

Mike Baker 19th May 2016