

# EASTON PARISH COUNCIL

following the  
ANNUAL GENERAL MEETING

## PARISH COUNCIL MEETING

Thursday 19<sup>th</sup> May 2016

St Peter's Church, Easton

any member of the Parish is welcome to attend

### AGENDA

1. Apologies for absence
2. declaration of members' interests
3. minutes of last Parish Council meeting
4. matters arising
  - Ownership & Maintenance of public land
  - Highways Initiative
  - Playing Field equipment repair
  - Commemorative Medal
  - Churchyard renovation of War Memorial
5. freedom of information request
6. proposed Caravan Club site
7. village drainage
8. Tree survey
9. planning application 16/00220/FUL
  - land south of 1 Easton Road - amendment
  - appeal planning application 15/01163/FUL
  - 1 Easton Road proposed erection of dwelling
10. accounts year end 31/03/2016
  - accounts payable PCC – room hire x 2 £100.00
  - CAPALC – affiliation fee £119.00
  - Tower Mint – commemorative medal £128.40
11. correspondence
12. matters for next meeting
13. date and time of next meeting

Anthea Beer

# EASTON PARISH COUNCIL

A Parish Council meeting was advertised and held on Wednesday, 5<sup>th</sup> April, 2016 in St Peter's Church, Easton commencing at 8.00pm

**Apologies:** none, all members i.e. Michael Baker, chair, Richard Burton, Stephen Thomason, Philip Trussell and Clive Wood present

**Members Interests:** to receive from members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda item. None declared.

**Apologies:** no apologies received, all members present.

**Members Interests:** to receive from members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda item. None declared.

**Minutes:** the minutes of the meetings held on 3<sup>rd</sup> and 31<sup>st</sup> March 2016 were read, approved and signed as correct records.

**Matters arising:** Ownership & Maintenance of Public Land HDC's Performance Review Officer had been contacted and offered to visit to help. Mr Thomason agreed to speak with her directly in the first instance.

Repairs to village pump – Mr Wood is to ask Mr Messenger for an invoice for the work he has carried out.

Highways Initiative - Mr Trussell confirmed that this has been approved and a meeting is required, which he will arrange, with Highways department to ascertain exactly the road signage marking.

Playing Field - Mr Burton reported the 'Burmah Bridge' has had the rope removed as this piece of equipment is unsafe and is investigating repair/renewal.

Commemorative medal - HM Queen 90<sup>th</sup> birthday Mr Baker considered one for each child in the village should be purchased as an appropriate memento to mark the birthday of the Queen this year. This was agreed.

## **Renewal of contracts 2016-2018**

Verge cutting the clerk had written to Four Seasons Landscaping accepting the quotation submitted and offering the contract for 2016-2018. Confirmation of acceptance and proof of public liability insurance has been requested but not as yet received. Letters had been sent thanking other contractors for their interest.

Goosey Close Playing Field the clerk had written to Mr Derek Jolly accepting the quotation submitted and offering the contract for 2016-2018. Confirmation of acceptance and proof of public liability insurance has received. A letter of thanks had been sent to the other contractor who had submitted a quotation.

**Churchyard** War Memorial renovation - Mr Wood reported that the Parochial Church Council had requested three quotations for the work and recommended that the work be carried out by Easton & Cook of St Ives in the sum of £300 including

VAT. It was agreed the order should be placed, subject to checking with the PCC that this is in order and whether the PCC requires a faculty from the Diocese.

**Maintenance/siting of Defibrillator** On behalf of Alisdair Graham, a previous trustee of the Easton United Charities, Mr Wood reported the costs of the defibrillator which has been purchased by the Easton United Charities by donations from the EUC (£200), ES&FR (£200) and a contribution of £400 from Alisdair Graham. It was proposed and agreed that the Parish Council should make a contribution to this purchase by way of repaying half the amount Mr Graham had personally paid to The British Heart Foundation i.e. £200.00 to him. The defibrillator is positioned at The House in The Lane, a notice having been circulated in the village news of its position and its availability for public use. Alisdair Graham has confirmed he is willing to keep this available and in a useable condition at all times.

**Accounts year ending 31/03/2016** The clerk presented Receipts & Expenditure account which after approval was signed by the chairman and the clerk. In accordance with the new regulations The Annual Governance Statement was presented to the meeting by the chairman, considered and a resolution to accept this was proposed, approved and signed by the clerk and the chairman. Section 2 the Accounting Statement of the Annual Return had been completed, signed and dated by the Responsible Financial Officer prior to presentation. This was then considered, a resolution to accept this was proposed, approved signed by the chairman. The clerk reported that Martin Buckley had agreed to carry out the internal audit prior to submission to PKF Littlejohn the external auditors.

**Accounts payable**

A Graham	donation towards cost of defibrillator	£200.00
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**Correspondence**

**Huntingdonshire District Council**

*Executive Member for Operations & Environment* - confirmation the bin beside the bus stop will not be emptied.

**Barclays Bank**

following the complaint made by the clerk Barclays had paid £100.00 for inconvenience and lack of customer care with regard to the procedure for amending the signatory on the bank account.

**Matters for next meeting:**

Mr Baker reported he considered that a survey of trees in the village should be carried out as a precaution against any being diseased or unsafe. He suggested he speak with Bridget Holdford, the Tree Warden co-ordinator at the District Council, for further information on this.

Reports have been received with regard to the Caravan Club advertising a proposed site for five touring caravans at West Farm. It was agreed to write to the Caravan Club pointing out the narrowness of Chapel Lane which is the only feasible access and exit to the site.

Following recent heavy rainfall it has been noticed that not all the drains and ditches in and around the village are running freely. It was agreed that this should be rectified by speaking with the relevant adjoining landowner in the first instance.

Mr Burton reported he had been told of problems caused by dogs people had experienced walking past Magpie Farm and he offered to speak with the owner.

**Date and time of next meeting** Annual General Meeting and following Parish Council meeting arranged for 19<sup>th</sup> May 2016.

The chairman thanked all and closed the meeting at 9.45pm