

EASTON PARISH COUNCIL

ANNUAL GENERAL MEETING

The Annual General Meeting of the Easton Parish Council was advertised and held on 25th May 2017 in St Peter's Church, Easton. The clerk opened the meeting at 8.00pm.

Apologies received: Steve Thomason, all other members i.e. Michael Baker, Richard Burton, Philip Trussell and Clive Wood present.

There were three members of the public present; all were interested in the West Farm planning appeal. Mr Baker said this is an agenda item for the following Parish Council meeting and would be dealt with at that time.

Declaration of financial or personal interest: to receive members' declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda item. None received

Election of Chairman: nominations for the election of chairman for the forthcoming year were requested by the clerk. Clive Wood proposed Michael Baker. The clerk requested this to be seconded. Richard Burton seconded, Mr Baker agreed to the nomination; the vote taken was unanimously in favour and he was therefore elected. Mr Baker accepted the office, took the chair and the meeting resumed with the agenda items.

Minutes of the Annual General Meeting: the minutes of the last Annual General Meeting held on 13th May 2016 were read, approved and signed as a correct record.

Matters arising: none

Accounts – year ending 31st March 2017

The clerk presented the accounts for year ending 31/03/2017. The Annual Return and the receipts and expenditure account already having been approved and signed at the meeting 27/04/2017 are now awaiting the return from the Internal Auditor following which will be submitted to PKF Littlejohn LLP for completion of the external audit.

CAPALC have advised that the statutory regulations, available from NALC website, for finance and management should be checked. To be reviewed and confirmed Financial Regulations, Standing Orders and Code of Conduct

The Chairman closed the meeting at 8.20pm thanking the persons present for taking the time to attend this meeting and invited them to stay to the following Parish Council meeting.

Mike Baker 10th May 2018