

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

EASTON PARISH COUNCIL

County area (local councils and parish meetings only):

Financial year ending 31 March 2019

Prepared by (Name and Role):

Anthea Beer clerk/ RFO

Date:

31/03/2019

		£	£
<b>Balance per bank statements as at 31/3/19:</b>			
account no.	10346624	7,246.05	
[add more accounts if necessary]			
			7,246.05
Petty cash float (if applicable)			-
<b>Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)</b>			
	100433	-120.00	
	100434	-67.57	
[add more lines if necessary]			
			(187.57)
Add: any un-banked cash as at 31/3/19			
<b>Net balances as at 31/3/19 (Box 8)</b>			<b><u>7,058.48</u></b>