

EASTON PARISH COUNCIL

The Annual General Meeting was advertised and held in St Peter's Church on 9th May 2019. The meeting was opened by Mr Michael Baker at 8.00pm with three members of the public present

Apologies: no apologies for absence all Parish Council members present. Michael Baker, MBE, Richard Burton, Stephen Thomason, Philip Trussell and Clive Wood.

Declaration of financial or personal interest: to receive members' declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda item. None made.

Election of chair nominations were requested for the chair for the ensuing year. Mr Thomason proposed and Mr Wood seconded Mr Michael Baker. A vote taken unanimously approved this.

Minutes: the minutes of the last Annual General Meeting held on 10th May 2018 were read. Following proposal of approval made by Steve Thomason and seconded by Clive Wood, the minutes were signed as a correct record by Michael Baker,

Matters arising: none

Accounts year end 31st March 2019

The clerk presented

Annual Governance & Accountability Return 2018/2019

In accordance with the regulations the

- a. Certificate of Exemption was approved and signed
- b. Internal Audit has been carried out and the Audit Report has been signed by the internal auditor
- c. section 1 Annual Governance Statement was read, approved and signed by the chair and the clerk
- d. section 2 Accounting Statements signed by responsible financial officer, as required, before being presented, approved and signed by the chair.

The clerk advised all documentation would be submitted to PKF Littlejohn LLP in accordance with the regulations and by the due date.

Confirmation Financial Regulations
 Standing Orders
 Code of Conduct

Matters for next meeting none

The chairman thanked everyone for attending and closed the meeting at 8.20pm

Mike Baker 28th MAY 20